

Omaha Civic Arena EXHIBITOR SERVICES ORDER FORM

Omaha Civic Auditorium Mailing Address: 455 N. 10th St., Omaha, NE 68102
 Phone: (402) 599-6701 Fax: (402) 599-6725 Website: www.omahacivic.com
FULL PAYMENT FOR SERVICES ORDERED MUST ACCOMPANY THIS FORM

ORDER MUST BE RECEIVED BY FAX OR POST MARKED 14 DAYS BEFORE MOVE-IN DATE TO RECEIVE ADVANCE RATES!

Service	Quantity	Standard Rate	Total
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Information Technology

DATA

Broadband Internet		\$175	
Analog Modem/Fax Line		\$175	
5 Port Switch Rental (IP/PCs not Incl.) PER DAY		\$100	
PC Rental - per Day CALL FOR AVAILABILITY		\$110	
Laptop Rental - per Day CALL FOR AVAILABILITY			

VOICE

Analog Phone Line		\$175	
Analog Fax Line		\$175	
ISDN (only available in limited locations)		\$250	

Total Information Technology \$ _____
 Other Services Available Upon Request

Banner & Sign Hanging

Contact Omaha Civic Auditorium for quote 402-444-3353.

Exhibitor Information

ALL INFORMATION REQUESTED BELOW IS REQUIRED:

Event Name _____

Company Name _____ Booth # _____

Address _____

City _____ State _____ Zip _____

Phone # _____ Fax # _____

E-mail _____

On Site Contact _____

If Delivery Date Differs from Actual Show Dates Please Indicate Here

Delivery Date _____ Time _____

By signing below, I acknowledge that I have read, understand, and agree to the Utility/Technical Services Rules & Regulations.

Signature _____ Date _____

Not all above services are available in every space at the Omaha Civic Auditorium. Please call for availability.

Equipment	Quantity	Advance Rate	Standard Rate	Total
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Mechanical

Compressed Air: Exhibitor must supply own drier or regulator for critical applications. 1/2" Universal Quick Disconnect w/ 3/8" line required. Call for fill & drain over 1,000 gallons of water.
Water/Drain (Fill): One time water fill & drain up to 1,000 gallons.
Below prices are for up to a 4 day event.

Compressed Air	140	175		
Additional Air Lines	40	50		
Natural Gas Line w/1/2" connection	140	175		
Additional Gas Lines	40	50		
Sink Connection/drain (continuous)	175	275		
Fill/drain tank/spa 500g max	100	125		
Fill/drain tank/spa 500-1,000g max	125	175		

Total Mechanical \$ _____

Electrical

120v, 20 Amp	65	95		
208v, 30 Amp, Single Phase	100	150		
208v, 50 Amp, Single Phase	125	185		
208v, 20 Amp, 3 Phase	115	175		
208v, 30 Amp, 3 Phase	175	265		
208v, 40 Amp, 3 Phase	230	345		
Extension Cord (incl tax)	23.54	23.54		
Power Strip (6 outlet-incl tax)	23.54	23.54		

24 Hour Power = Total Price of Outlets x .5

Total Electrical \$ _____

Place an "X" in the box for 24 Hour Power
 Add extra charge below

Services Grand Total \$ _____

Payment Information

____ Company Check (Payable to MECA) **(U.S. Funds Only)**
 ____ Visa ____ MasterCard ____ American Express ____ Discover

NO PERSONAL CHECKS ACCEPTED

CREDIT CARD INFORMATION:

Company/Cardholder's Name _____

Cardholder's Billing Address _____

City _____ State _____ Zip _____ Phone # _____

Are You The Cardholder () Yes () No Is This a Corporate Card () Yes () No

This Card will be used to pay for charges by the following authorized users:
 Please print.

1) _____ 2) _____

Credit Card # _____ Exp. _____

Signature _____ Date _____

By signing above, I acknowledge and agree that if the Exhibitor Services Order Form is received by fax or post marked after the 14-day advance order deadline, I will no longer be eligible for the Advance rates and my card will be charged the Standard rates.